

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 15, 2006 - MAR

Division: County Attorney

Bulk Item: Yes X No

Department: County Attorney

Staff Contact Person: Suzanne Hutton

AGENDA ITEM WORDING:

Approval to advertise Notice of Request for Qualifications for legal counsel to provide advisory services to and attend meetings of the Tourist Development Council.

ITEM BACKGROUND:

Due to the change in responsibilities of the counsel providing legal services to the Tourist Development Council (TDC), and the lack of sufficient staff in-house to absorb these additional duties, it is desired to seek qualifications from attorneys to provide these legal services. It is intended that the RFQ will result in a contract for advisory services to be provided to the TDC, District Advisory Committees (DAC's) and the TDC administrative office, including attendance at all TDC meetings, and at such other meetings of DAC's and ad hoc committees of the TDC as needed. It is also intended that the contract review functions remain in-house with the County Attorney's Office. The Tourist Development Council has indicated their concurrence during a meeting of March 2, 2006.

PREVIOUS RELEVANT BOCC ACTION:

On February 15, 2006, Assistant County Attorney Suzanne Hutton was appointed the Interim County Attorney to replace John R. Collins and has been serving as counsel to the Tourist Development Council.

CONTRACT/AGREEMENT CHANGES:

N/A

STAFF RECOMMENDATIONS:

Approval.

TOTAL COST: **BUDGETED:** Yes No

COST TO COUNTY: **SOURCE OF FUNDS:**

REVENUE PRODUCING: Yes No **AMOUNT PER MONTH** **Year:**

APPROVED BY: County Atty X OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL: Suzanne A. Hutton
SUZANNE A. HUTTON, INTERIM COUNTY ATTORNEY

DOCUMENTATION: Included Not Required X

DISPOSITION: **AGENDA ITEM #**